

# Amateur Radio Council of Arizona & the City of Williams Present the 15th Annual ARRL Arizona State Convention and Hamfest July 16, 17, 18, 2010

The ARCA Hamfest is Arizona's largest Amateur Radio event and has been enjoyed by Hams for 58 years. Please review the enclosed information and follow all instructions. We look forward to seeing you there!

## ABOUT THE LOCATION

The City of Williams is located in the Kaibab National Forest, just 30 miles west of Flagstaff, AZ off Interstate 40. The Rodeo Grounds is at the corner of Rodeo and Airport Roads. Take Exit 163 off I-40, turn south. Turn east on E. Edison Avenue, then north on Airport Road and look for the entrance signs.

## OPENING TIMES

**SETUP** - Hamfest gates open Thursday, July 15, 2010 at 5:00 pm (for RV/camping, tailgaters setup).

**SHOW** - Hamfest starts at Dawn on Friday, July 16 and runs through Saturday, July 17 at 5:00 pm. Prize drawings and awards will take place at 3:00 p.m. on Saturday. A Grand Canyon Train Trip at a special price will be held on Sunday, July 18.

## OTHER NOTES OF INTEREST ABOUT THE HAMFEST

1. Be prepared for weather conditions. July is "Monsoon" season in Arizona. Be prepared for wind and/or thunderstorms. **Be sure to anchor all canopies & awnings securely.** Bring appropriate clothing and tarps (to cover swap items). Seasonal temperatures range from upper 40s to upper 80s.
2. Trash cans, dumpsters and portable toilets will be provided for your convenience. **Please place all trash in provided containers.**
3. Food service vendors will be located at convenient locations around the Hamfest grounds and are open 6:30 a.m. to 7:00 p.m.
4. Pay phones are not available; however, cell phone service is good throughout Williams.
5. ARCA staff members are available to assist and answer questions. Staff members wear bright yellow shirts, or orange vests and/or badges. If you need more information, the ARCA HQ trailer is located north of the Main Building.
6. Emergency Medical Technicians (EMT's) and other trained emergency personnel will be patrolling the Hamfest grounds. If you have a medical Emergency, contact an ARCA staff member or Police Officer/Sheriff's Deputy for assistance. You can also call 911 on a cell phone. If you are a Ham, use the talk-in frequency of 146.78 -600khz @ 91.5 hz PL.

## GENERAL RULES

1. ARCA reserves the right to refuse admission to any and all deemed inappropriate.
2. All fire lanes and exits **MUST** be kept clear and **OPEN** at all times.
3. It is the responsibility of sellers/vendors to keep their areas free of trash and packing boxes. Trash cans and dumpsters are provided on Hamfest grounds. No computers, monitors, televisions, circuit boards or other environmentally hazardous material is to be placed in any trash container. A \$100.00 clean-up fee will be charged to any seller/vendor leaving trash and/or discards behind.
4. No loud or annoying sounds (music, radios or generators) will be permitted. Quiet time is 10:00 p.m. through 7:00 a.m. Offensive language **WILL NOT** be tolerated.
5. ALL pets must be on leash. **NO** pets allowed inside building, with the exception of Handicap assist animals. **Pet owners are responsible for picking up their pet's waste.**
6. **Speed Limit on grounds is 5 MPH. NO guns, illegal drugs, alcoholic beverages, ATV's, motor bikes, mopeds, skates or skateboards allowed on Hamfest grounds.** Motorized wheelchairs are welcome.

## A. SPACE ASSIGNMENT and RULES

1. A space preference may be indicated, but all spaces are assigned on a first come, first served basis. If a desired spot is already assigned, the next available space will be chosen for you. Be sure to make an alternate selection.
2. Areas are designated as follows (see map of the grounds):
  - Area A** - Located directly behind Main Exhibit Hall. Reserved for tailgate/swap only - Camping with swap okay.
  - Area B** - North lot. Reserved for RV's, large travel trailers and groups. Tailgaters are encouraged to locate in Area A if at all possible.
  - Area C** - Far north lot. General Parking. **NO camping and/or selling.**
  - Main Building** - Inside spaces may be available. Commercial Vendors will take precedence.

3. Space sizes:

**Area A** - approximately 15 ft. by 25 ft. and 20 ft. by 40 ft.

**Area B** - approximately 20 ft. by 40 ft.

**Main Building** - approximately 8 ft. by 10 ft.

**All display table/sale items and vehicles (including awnings)**

**MUST be confined within the assigned space and not overlap other spaces or extend into the fire lanes.** (A 28 ft. motor home will not fit in a 25 ft. space!) Towed vehicles will be permitted as long as they fit **COMPLETELY** within the assigned space along with the tow vehicle. If more space is required, a second space should be reserved. **ONLY ONE** vehicle per space. Extra vehicles **MUST** be parked in parking area.

**B. CAMPING RULES**

1. **NO hook-ups are available (dry camping only).** There are no trees on the rodeo grounds; therefore, there is no shade available. There are many campgrounds in the area that have hook-ups (including the Railside RV Resort, just east of the grounds). Showers at the adjacent campground are available for hamfest attendee use - a fee may apply.

2. NO holding tank dumping allowed on grounds or in Hamfest area. Violators WILL be prosecuted.

3. All RV's must have a fire extinguisher of Type A/B/C (This is not only a requirement of the Hamfest, but good safety practice).

4. NO Campfires on Hamfest grounds.

5. **ABSOLUTELY NO** camping or selling is permitted outside designated areas (ie. parking lot).

**C. TAILGATE/SWAP RULES**

1. Use of the ARCA logo is prohibited without EXPLICIT WRITTEN permission from ARCA.

2. **NO food or refreshment selling is permitted without EXPLICIT WRITTEN approval from ARCA and appropriate city/county permit and health inspection certificates. This includes, but is not limited to, canned soda and baked goods.**

3. **ONLY** one seller/common group per space. Items for sale/swap should be of interest to those at the hamfest (Amateur radio operators/enthusiasts).

4. Misrepresentation of items for sale/swap or seller's intentional deception of item(s) content/function will be cause for removal from grounds and all funds forfeited.

5. All attendees must be cautious of their surroundings. Do not leave any for-sale items unattended. Place valuable items out of easy reach. **ARCA AND THE CITY OF WILLIAMS ASSUME NO RESPONSIBILITY FOR DAMAGED OR STOLEN ITEMS.** Report ALL thefts/suspicious activity to the police department IMMEDIATELY.

6. **Raffles, other than the main ARCA Raffles, are PROHIBITED, unless prior WRITTEN approval is obtained from ARCA.** Distribution of handbills or advertisements is also PROHIBITED, **unless Ham Radio Related** (ie. Hamfest Flyers, Product Brochures, etc.).

7. The selling of Firearms/weapons, Fireworks/explosives, Alcoholic beverages, Pornographic material, Illegal drugs or any other items that are considered dangerous or disruptive is strictly PROHIBITED.

8. Electricity, Phones, Tables, Chairs and Booths are NOT provided in outside areas.

**PARKING RULES**

1. **A Gate Pass is required for every vehicle entering the swapping/camping areas. You do not need a pass for general parking.**

2. **ABSOLUTELY NO PARKING is permitted along the west side of the Commercial Hall. This area is a critical fire lane. Violators will be towed at owner's expense.**

3. Parking in certain areas is restricted to Handicapped parking, inside vendors, and ARCA staff. Handicapped vehicles **MUST** display handicapped license plate or sticker. Inside vendors and ARCA staff **MUST** display vendor/ARCA gate pass.

4. Hamfest attendees should park in the main parking lot as designated by gate personnel and signage. Parking along city roads is not permitted.

5. **Vehicles parking in fire lanes, unassigned or handicapped spaces will be towed at owner's expense.**

**HOTEL and CAMPING ACCOMMODATIONS**

Special rates may have been negotiated with several hotels and camp grounds in the Williams area. For information, visit the ARCA Web Site at [www.arca-az.org](http://www.arca-az.org) for the latest info or call the ARCA voice line (602.881.2722).

**LIABILITY**

Neither ARCA nor the City of Williams (its members/employees) accept any liability with respect to damage, or loss of items in the event of rain, wind, fire (or other disaster whether man-made or natural) or theft. By signing the reservation form, it is agreed by all parties that each attendee shall assume all risks due to said loss and shall hold the above mentioned organizers of the event harmless to any and all claims for such loss, damage or theft.

Questions prior to the event should be directed to:

ARCA Voice Mail	602.881.2722
ARCA Web Site	<a href="http://www.arca-az.org">www.arca-az.org</a>